

## Speaking Rider

*(Thank you for the opportunity to speak at your event.)*

Paul Falavolito is incredibly easy to work with and low maintenance. However, his years of experience in public speaking have taught him what helps events run smoothly — and what ensures your attendees have a memorable and comfortable experience.

We appreciate your help in accommodating as many of these requests as possible. Your partnership allows Paul to deliver the best possible presentation for your audience.

## Technical & Presentation Requirements

- If Paul is delivering a visual presentation (e.g., PowerPoint), he will bring his own MacBook along with the necessary adapters. Please ensure a projector or screen is available for connection.
- Paul is comfortable with a handheld or headset microphone. Please allow time for a sound check at least **90 minutes** prior to the event. (For audiences under 50 people, a microphone is usually not necessary.)
- Please avoid serving meals or clearing plates during the presentation.
- If you would like to record the presentation, please discuss this in advance. *(We offer various licensing options for distribution or rebroadcast.)*
- A visible clock or timer is appreciated so Paul can stay on schedule. If you need to adjust the presentation timing, please let us know in advance.

## Hospitality & On-Site Needs

- Paul is happy to do a **meet-and-greet (up to one hour)** following his presentation.
- If Paul is joining your leadership team for a meal, please note that he cannot eat **mushrooms**.

- Please have **two bottles of water** available at the podium or speaking area

### **Book Orders & Merchandise**

- If you're interested in purchasing any of Paul's leadership books for attendees, group orders are welcome at a discounted rate. Please allow at least **8 weeks** for delivery and processing.

- For more information about Paul's books, podcast, or other resources, visit [www.paulfalavolito.com](http://www.paulfalavolito.com).

Thank you again for the opportunity to work with you. If you have any additional questions or special requests, don't hesitate to reach out.

**We look forward to a great event!**

— *Team Paul*

